

Lynden Christian School

JOB DESCRIPTION

JOB TITLE:	High School Chaplain
REPORTS TO:	High School Principal
STATUS:	Part-Time, approximately 20 hours/week during the school year

POSITION SUMMARY

The chaplain supports the mission of Lynden Christian School by caring for the spiritual needs of students; the chaplain leads programs and provides resources that enable students to grow as disciples of Jesus Christ.

PROFILE

A chaplain demonstrates

- a mature and growing commitment to Jesus Christ as Lord and Savior
- desire to serve Christ through their gifts and abilities
- a dedication to, and understanding of, Christian education where faith is nurtured in the hearts and minds of young people
- the capacity and skills to work with high school students, teachers, local youth pastors, and leaders of the school and community

EDUCATION AND TRAINING

- A bachelor's degree including one of the following: religion, ministry leadership, youth ministry, or similar training (A Master's degree is preferred.)
- Ministry and/or educational experience with young adults

CONDITIONS OF EMPLOYMENT

- Work Year: 2023-2024
- Starting Date: August 2023
- Salary: 21,000-28,000, depending on years of experience and degree
- Benefits: This position does qualify for healthcare and retirement benefits.

JOB DESCRIPTION

Primary Expectations

- Plans, leads, and coordinates engaging and substantive weekly chapels consistent with the mission and purpose of Lynden Christian Schools
- Facilitates corporate prayer for lunch
- Provides devotional resources to staff
- Leads the Spiritual Leadership Committee
- Provides Biblical counsel for students, encourages participation in a local congregation
- Facilitates student Bible study during Plus-time
- Regularly interacts with students while on campus during school hours
- Plans and leads annual student retreats

- Assists the administration with key event planning and supervision (e.g., graduation, conferences, registration, parent night)
- Completes other related duties as assigned

Secondary Expectations (time permitting)

- Develops partnerships with local churches and other Christian organizations
- Provides support to parents through programs and resources

SKILLS

- Strong communication skills in both public speaking and writing
- Technical skills necessary to accomplish the job description
- Ability to actively support Lynden Christian's mission
- Interpersonal relationship building
- Biblical counseling
- Leadership
- Planning
- Teamwork and collaboration
- Networking within the local and school communities

GENERAL PHYSICAL REQUIREMENTS

Most work is performed in an office setting, which requires the ability to freely move about the office and within LCS campus. Position requires sitting or standing for long periods of time, and hand manipulative skills for word processing and writing. Some bending and stooping with minimal lifting up to 30 pounds. Must be able to hear verbal conversations over the phone and in-person with background noise. Must be able to consistently identify objects and persons at a distance and read fine print on various forms.

The statements contained herein reflect general details as necessary to describe the principle functions of this job, the level of knowledge and skill typically required and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the workload. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the employer.