

Lynden Christian School  
Society Meeting  
June 23, 2020



# Devotions

Jon DeJong, Board Member

# Welcome

Bryan Van Loo, Board President

# Minutes of the March 2019 Society Meeting

**March 14, 2019 at 7:00 pm in LCMS – Upper Student Gathering Area**

75 society members signed in as present

1. Board president Dan Turner welcomed society members and called the meeting to order.
2. Board member Dan Gibson led in devotions. Dan read John's greeting from Revelations 1:4-8 which includes Jesus' words that He is the Alpha and the Omega...the Almighty. This description is repeated in Rev 21:6 and 22:13. Despite the hostility out in the world toward Christian education and the internal conflict we feel to provide affordable/sustainable education, we should be comforted by John's words; God is greater!
3. Board secretary Michael TerBeek read the minutes of the March 8, 2018 Society meeting. **MSC to accept the minutes as presented.**

# Minutes of the March 2019 Society Meeting

4. Superintendent Paul Bootsma reported on the reunification of Evergreen Christian and Bellingham Christian. For the start of the next school year, the remaining English-speaking Evergreen classes will move to BCS while Spanish Immersion will remain under LC. As a result of this greater unity within Whatcom county, the WCSA (Whatcom Christian School Alliance) has been created. Paul also reported that an Inclusion Taskforce has been created to further research what inclusion means for Lynden Christian.

## 5. Constitutional Changes:

- Article IV – Membership. Proposed Clarification: “All who are in agreement with Article II of the Constitution, are at least 18 year of age, and who contribute time, treasure, or tuition are eligible for membership of the Society. Additionally, all employees are eligible to be society members.” There was some discussion regarding what it actually means to be in agreement with Article II, but since this portion was not being changed, the members present agreed that this should be dealt with at a later meeting. **MSC to approve the wording as presented.**

# Minutes of the March 2019 Society Meeting

- Article VII – Officers and their Duties. Proposed Clarification: “The Treasurer, and in his/her absence the Assistant Treasurer, shall have general oversight of the financial aspects of the society. The Treasurer shall have the responsibility to review the financial statements regularly, but not less than quarterly. The Treasurer shall delegate to the Director of Finance and Administration the ongoing accounting functions, including the receiving and paying out of all monies, keeping accurate records of all receipts and disbursements, and the submission of a complete annual report, as stipulated in Section 7000 of the policy manual.” **MSC to approve the wording as presented.**

# Minutes of the March 2019 Society Meeting

6. Board president Dan Turner explained the Board Nomination Committee selection process. The committee will consist of five board members and five society members.

- Retiring board members: Butch Kamena, Dan Turner, B.J. Westra
- Current board members: Dan Gibson and one more to be chosen by the board
- Society members: after several suggestions were made, the following selections were made by written ballot: Brent DeRuyter, Carole Maberry, Jenny Meenderinck, Kevin Pawlowski, and Mike Schoneveld

# Minutes of the March 2019 Society Meeting

7. Board treasurer Frank Devries gave an overview of the annual budget building process. Next year, the remaining English teaching classes of Evergreen will be moving to Bellingham Christian School after being part of Lynden Christian for the past 13 years. Board member Butch Kamena described how God's hand has been in how LC came along side Evergreen for that period of time until BCS could take on that role. Frank presented the 2019-2020 budget; items highlighted were:

- A 3.5% increase in tuition
- CSI pension hard freeze
- Medical insurance premiums increased 8.5%
- Employee compensation and benefits make up 87% of expenses
- Increases in staff salaries: Bachelors, Pro-Teach, Masters: 5.5%; Admin/Support: 2.4%
- Reduction in revenue and costs due to ECS students moving to BCS
- Increase of \$70,000 every year due to CSI pension shortfall
- There was some discussion regarding whether the board-approved budget is presented to society for information or for approval. **MSC to approve the 2019-2020 budget as presented.**



# Minutes of the March 2019 Society Meeting

8. Don Van Maanen reported on the Lynden Christian Endowment Fund. It has been averaging 7.5% growth over the past 10 years; currently \$13.0MM. FOLC president Tim DenBleyker reported that Second Chance is the biggest contributor to FOLC's fundraising; new signs will soon be seen around campus.

9. Board vice president Bryan VanLoo closed in prayer.

# Superintendent's Report

Paul Bootsma

# We have much to Celebrate!

## Thank you!

- God
- Students
- Teachers and Staff
- Families
- Community



Where have we been?

Pre-COVID-19



Where have we been?

In COVID-19



# Where are we going?

Mission

Vision and Hope

Planning and Aspiring for Belonging, Learning, and Sustaining

# Return to Learn Roadmap

Teaching and Learning

Technology

Wellness

Operations

Facilities



# Return to Learn

Join us in the fall! Ask others to join us!

Why?

Belonging

Learning

Sustaining





# Questions and Discussion

# Lynden Christian Constitution Change

Dan Gibson, Board Vice President

# Lynden Christian Constitution Change

Lynden Christian Schools Constitution Change Recommendation from the Lynden Christian School Board on Article IV: Membership

Original Article IV Wording (a) All who are in agreement with Article II (\*) of the Constitution shall be eligible for membership in the Society, the fee to be decided upon by the Society. Payment of the tuition applies toward membership. Other persons eighteen years or over shall be accepted upon payment of their fees. (b) Membership includes the privilege of voting at the meetings of the Society as well as readiness to participate in activities on behalf of the school. (Part (b) will stay the same)

New Article IV wording approved at the March 2019 Society meeting: (a) All who are in agreement with Article II(\*) of the Constitution and are at least 18 years of age and who contribute time, treasure, or tuition are eligible for membership in the Society. Additionally, all employees are eligible to be society members. (New Wording approved at the March, 2019 Society meeting.)

# Lynden Christian Constitution Change

Proposed Article IV wording for vote at the June 2020 Society meeting:

(a) All who

(1) recognize and accept that Article II(\*) of the Constitution states the basis of the Society and that such basis together with the principles set forth in that article shall govern the instruction provided by the schools established by this Society, and who further

(2) affirm the truth of the Christian faith as summarized in the Apostles' Creed,

(3) accept the Scriptures of the Old and New Testament as the infallible Word of God,

(4) are at least 18 years of age, and

(5) contribute time, treasure, or tuition to the schools operated by this Society, shall be eligible for membership in the society.

Any fee that is imposed as a condition of membership shall be decided upon by the Society. Payment of tuition applies toward any such membership fee. Other persons who fulfill the foregoing requirements for Society membership shall be accepted upon payment of fees, if any, decided upon by the Society.

# Lynden Christian Constitution Change

Discussion

Society Vote

Results of the Vote

# Lynden Christian Board Nomination Committee

Dan Gibson, Board Vice President

# Lynden Christian Board Nomination Committee – Approval of Board Action

It has been necessary to postpone the LCS Society Meeting a couple of times this spring because of the COVID-19 pandemic. Ordinarily the March society meeting would accomplish the formation of the Board Nominating Committee, with five society members chosen, along with five Board-appointed board members, to constitute the Nominating Committee for new board members. Given that the annual meeting has been postponed to such a late date and likely will still involve a fair number of people participating from remote locations, which makes nominating and selecting people difficult if not impossible, the Board decided to proceed by asking persons previously selected by the society for this task within the past couple of years.

Three of the five society members from last year (Carole Maberry, Jenny Meenderinck, and Kevin Pawlowski), along with two alternates from previous years (Steph Parriera and Dan VanderKooi), have agreed to serve this year along with the five Board-designated members (Becky Bos, Dan Gibson, Dale VanRoyen, Frank DeVries, and Michael TerBeek), so that the work of the Nominating Committee can proceed. On June 23, the Society is asked to ratify this board decision which is intended for this year only.

# Lynden Christian Board Nomination Committee – Approval of Board Action

Discussion

Society Vote

Results of the Vote



# Lynden Christian Property Expansion

Bryan Van Loo, Board President

# Property Expansion

- The board has provided approval to begin approaching the owners of the 5 residential properties adjacent to our elementary playground to secure first rights of refusal and potentially purchase them as they become available.
- In order to manage and fund these purchases, the board established a separate organization, which we have named 1910 Properties, that will be responsible for purchasing, developing, and managing the properties.



# Why does the board feel it is important to purchase these properties?

- Future use, growth, and property expansion as explored by the campus site plan task force.
- While we have no definitive plans, we see importance in owning them.
- Given the length of time it may take before some of the owners are finished with them, it is important to start trying.
- This could serve as reasonable housing for staff or other people who need it.
- We want to continue to have great neighbors and, in the future, have control and understanding of which individuals are living next to our campus.

# How will we do it?

- We established 1910 Properties: This is a 501(c)(3) that will purchase, develop, and manage properties in order to support the mission of Lynden Christian.
- They will fundraise and borrow funds for these purchases and developments.
- A stand-alone entity not funded or supported through LC's general operating funds or budgets. No money from the school itself would be used to purchase any property unless the school society approves.
- Some may wonder about LC's endowment taking this on. The endowment exists to "perpetually supplement the funding of" and "to ensure the financial affordability" of Lynden Christian School, and not to purchase, develop, or manage property.

# Why establish 1910 Properties?:

- To generate revenue for LC according to our strategic goals – 5% increase per year for 5 years.
- To mitigate risk to Lynden Christian School from the CSI pension/PBGC as well as other liabilities by selling them some or all of our properties. We would have to pay reasonable rent, but we could also reduce our risk.
- To professionally develop and manage these properties.
- To not interfere with the leadership or administration's focus.

Questions?

# Lynden Christian's Proposed 2020-2021 Budget

Josh Levien, Board Treasurer



## How the Budget Building Process Works

We ask questions

What are Enrollment Projections?

What are our Classroom Needs?

What are our Staffing Requirements?

How does this align with the Mission of Lynden Christian?





# Budget Building Through Our Core Values

## COMMUNITY BUILDERS

***WE SHARE A COMMON PURPOSE AND WORK INDIVIDUALLY AND TOGETHER FOR THE MISSION.***

- >We strive to improve and serve with excellence, having a transforming influence in His world.
- >We are a team collaborating for the mission of LC and the Kingdom of God.

## CHRIST FOLLOWERS

***WE MUST HAVE A GROWING RELATIONSHIP WITH JESUS, LORD OVER ALL THINGS, AND A COMMITMENT TO CHRISTIAN EDUCATION.***

- >We love all people as image bearers.
- >We pray, learn, worship, fellowship, and live for Him.
- >We seek and speak the truth in love.

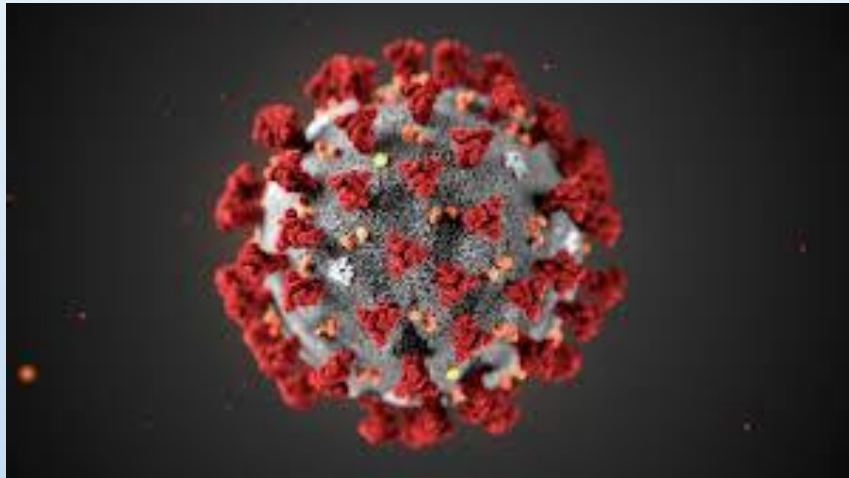
## FAITHFUL STEWARDS

***WE ARE FAITHFUL STEWARDS,  
THROUGH OUR LEADERSHIP,  
OF ALL GOD HAS GIVEN US.***

- >We are stewards of time, talent, treasure and opportunities.

**Living God's story: rooted, growing, and serving**

# And Then COVID-19!



**Our Budget Was Blown Apart! So back to the drawing board with our mission and core values in front of us.**

## **What significant budget changes are expected for 2020-2021:**

Tuition increase of 3%

Set up a \$250,000 COVID Relief Fund

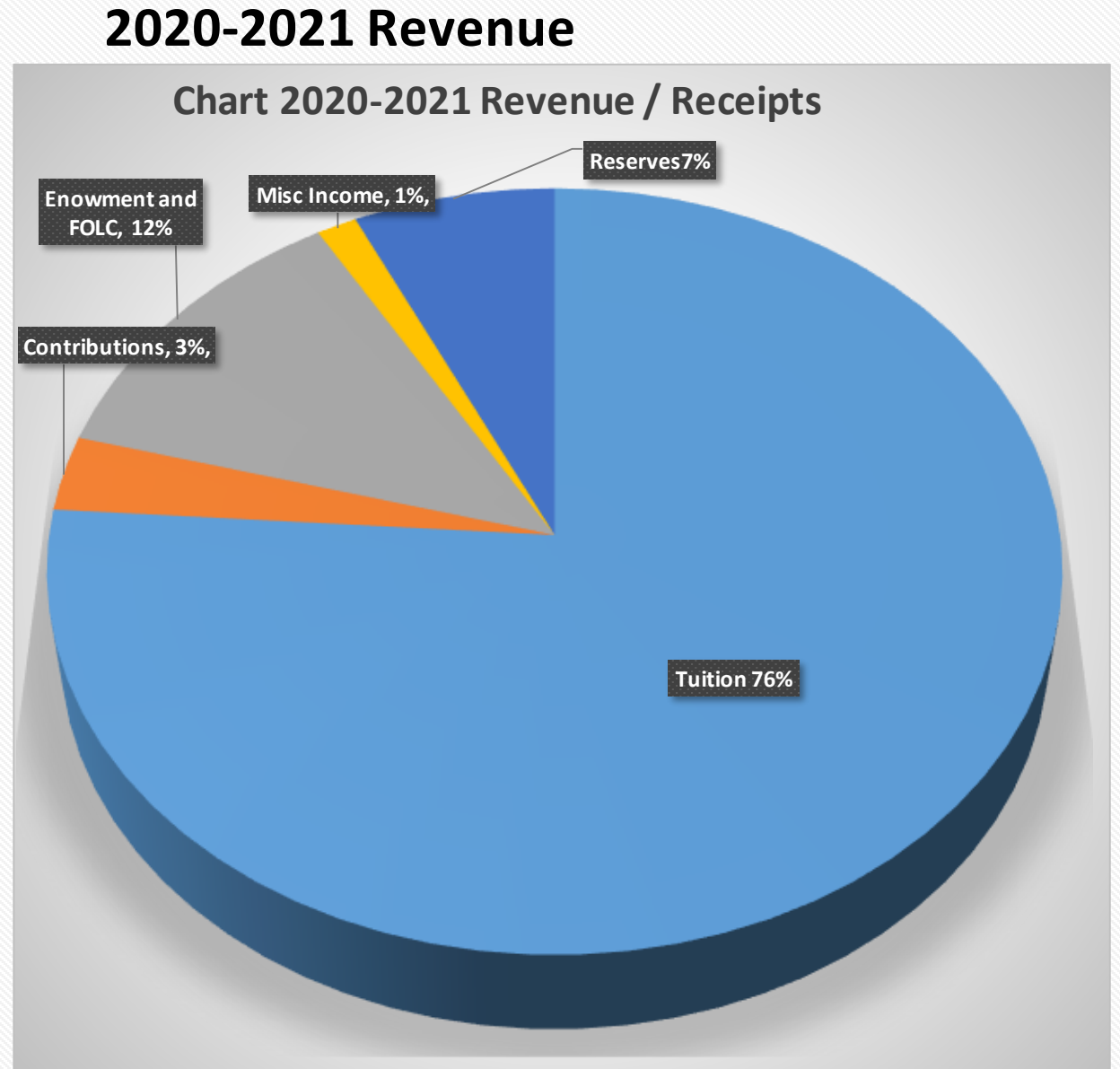
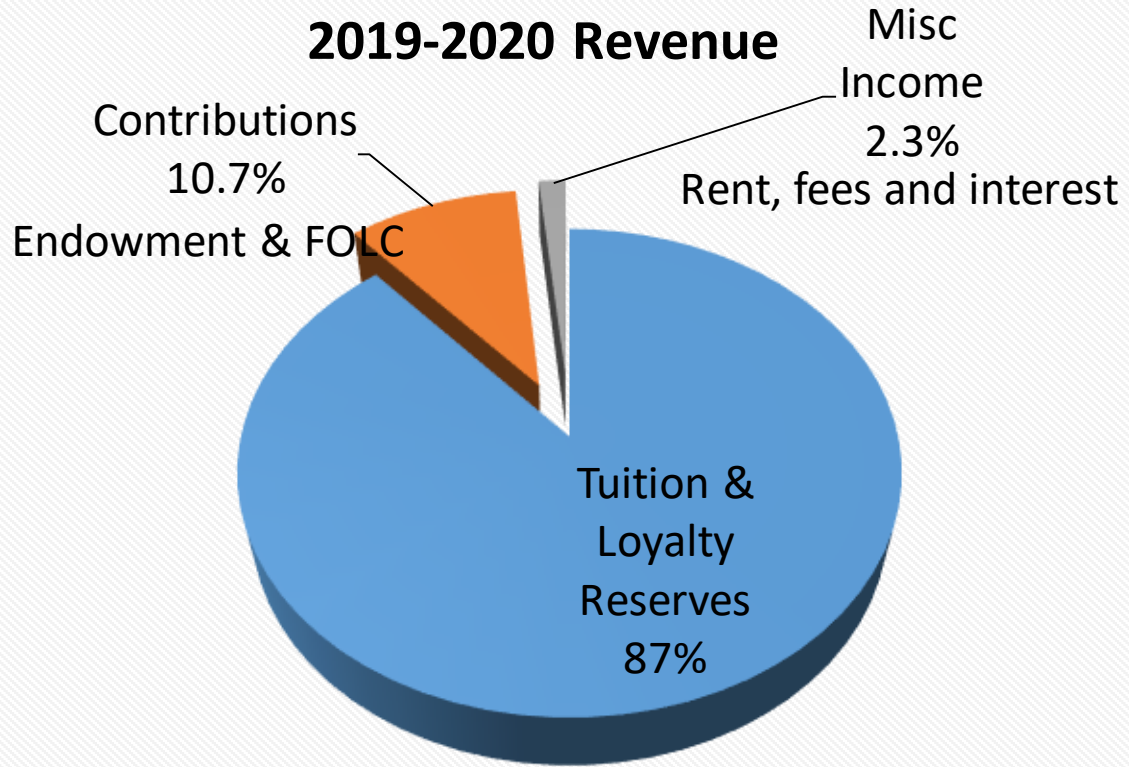
Budgeting For A Reduction of 50 Students

CSI Pension Cost Increase of \$70,000

Health Insurance Up 5%

Reduction in planned wage increases to roughly 1%  
(We will revisit this once we have true enrollment numbers.)

Ability to “Opt Out” of the 3% Tuition Increase



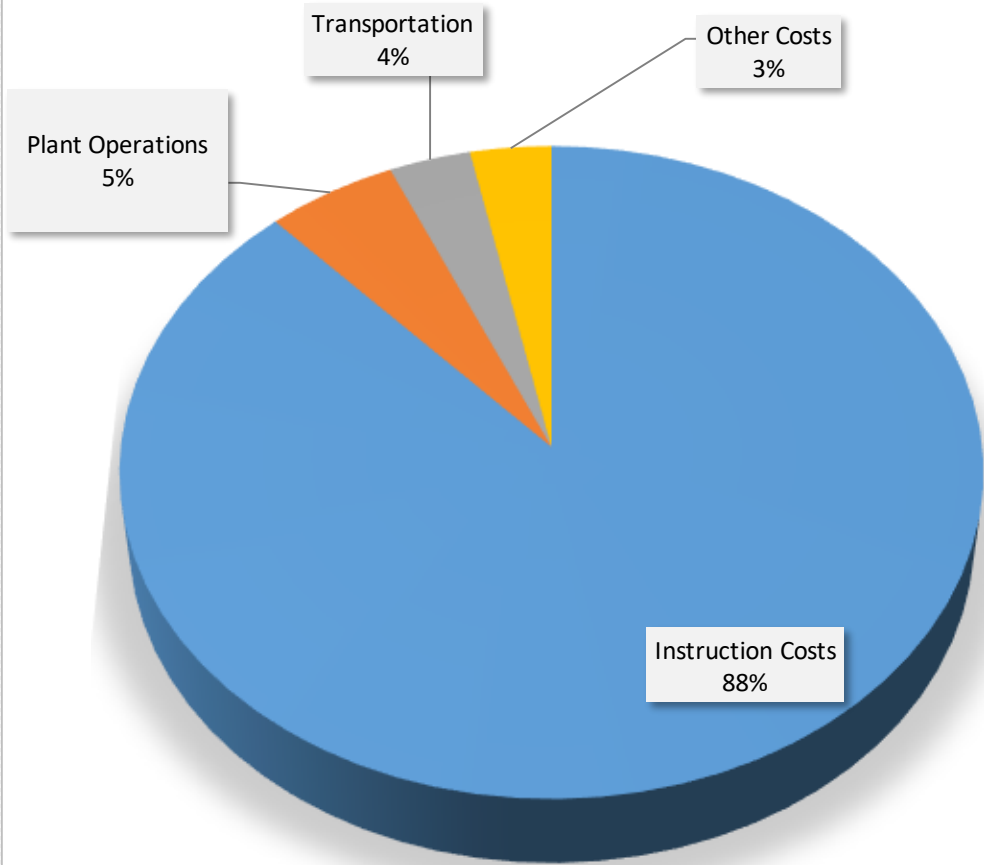
## 2019/2020 Revenue VS 2020/2021 Projected Revenue

	2020/2021 Projections	2019/2020 Final	Change
Tuition, Gift, & Support			
Tuition Domestic	7,729,894	8,025,003	(295,110)
Tuition International	115,710	256,720	(141,010)
Tuition SI	462,413	314,024	148,389
SI Fee	62,050	30,500	31,550
Tuition Relief Funding	(250,000)	0	(250,000)
Additional Tuition Discount	(185,746)	0	(185,746)
Multi Child Discount	(674,451)	(745,353)	70,902
Staff Tuition Discount	(161,080)	(151,437)	(9643)
Tuition Assistance	(125,000)	(125,000)	0
<b>Net Projected Tuition</b>	<b>6,973,789</b>	<b>7,604,458</b>	<b>(630,668)</b>
Rent	3,500	3,500	0
Misc. Building & Use Fees	0	13,640	(13,640)
Tuition Contributions	43,000	43,000	0
Undesignated Gifts to General Fund	46,000	46,000	0
Directory Advertising	10,000	10,000	0
New Application Fees	7,150	6,680	470
Ed Broadband Fund (SI)	106,000	106,000	0
Milk Fund Admin Fee	1,500	1,500	0
Interest	800	700	100

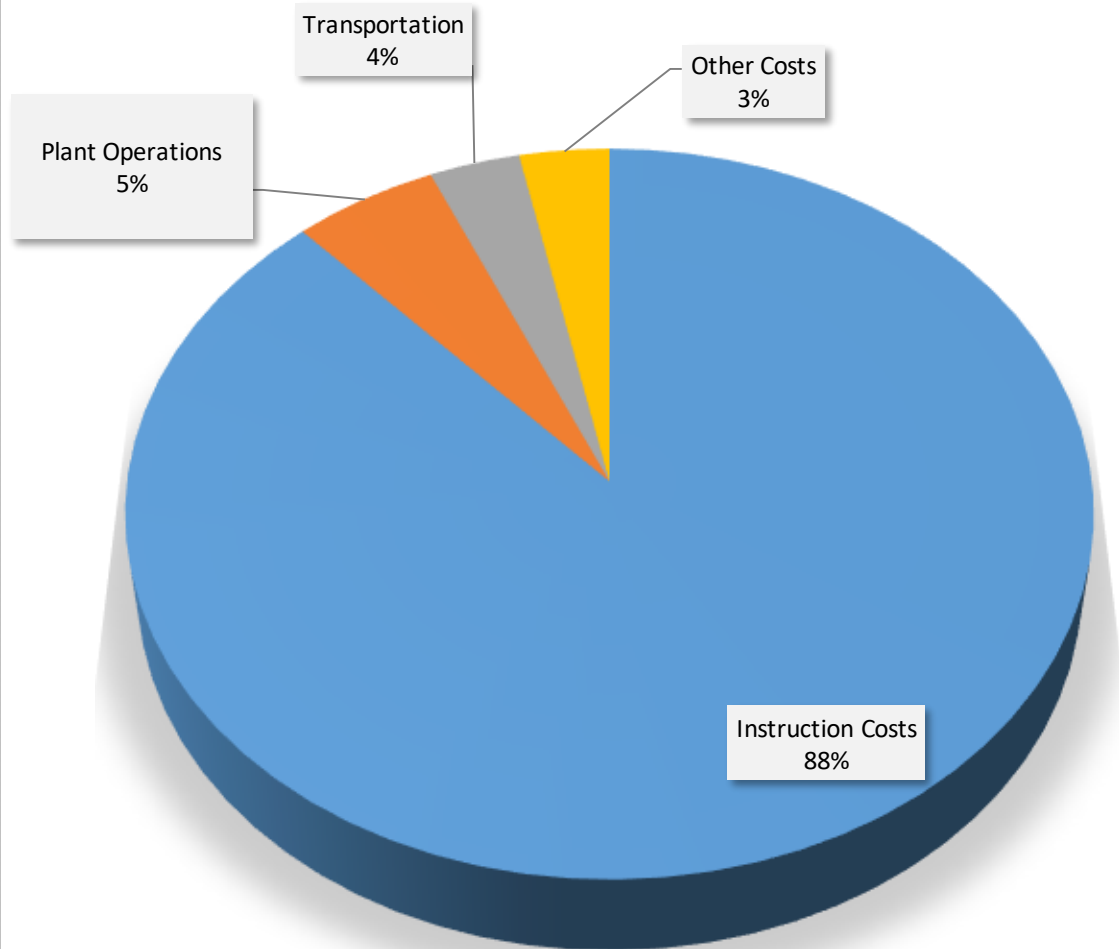
## 2019/2020 Revenue VS 2020/2021 Projected Revenue

	<b>2020/2021 Projections</b>	<b>2019/2020 Final</b>	<b>Change</b>
Additional Funding Gift (Donor)	200,000	0	200,000
Reserves (Surplus)	646,000	0	646,000
Endowment Contributions	720,000	650,000	70,000
FOLC Debt Reduction (Reclassification)	100,000	0	100,000
FOLC Annual Contribution	309,000	300,000	9,000
<b>Net Projected Revenues</b>	<b>9,166,739</b>	<b>8,785,478</b>	<b>381,262</b>

### 2019-2020 Expense Chart



### 2020-2021 Expense Chart



## 2019/2020 Expenses VS 2020/2021 Projected Expenses

	2020/2021 Projections	2019/2020 Final	Change
Salaries and Wages			
Staffing	5,849,557	5,587,843	261,714
Substitutes	51,002	49,200	1,802
Payroll Taxes	444,621	431,234	13,387
Employee Benefits			
Medical/Dental	800,464	759,049	41,414
403b/Pension Cost	460,544	369,063	91,481
Discovery Curriculum/Supplies	6,750	6,750	0
EV New Facility Cost	0	1875	(1,875)
Professional Development	52,500	52,500	0
Supplies	56,500	46,000	10,500
Postage	12,000	12,000	0
Computer Maintenance	50,600	46,000	4,600
Elementary Textbooks	67,500	73,500	(6,000)
Libraries	20,525	20,525	0
Curricular Fees	29,430	30,600	(1170)
Registration Fees/FACTS	46,000	11,000	35,000
Real Property Lease	0	49,750	(49,750)
Custodial Supplies	31,500	32,000	(500)
Natural Gas	49,000	49,000	0
Utilities	149,500	150,000	(500)
Maintenance & Repair	104,918	94,500	10,418
New Equipment	9,135	9,135	0
Facilities Improvements	4,000	4,000	0



## 2019/2020 Expenses VS 2020/2021 Projected Expenses

	2020/2021 Projections	2019/2020 Final	Change
Transportation & Drivers	179,269	186,508	(7,239)
403b Match	0	3,637	(3,637)
Payroll Taxes	13,714	14,268	(554)
Licenses & Taxes	1,200	1,200	0
Fuel	54,684	53,350	1,334
Repair & Maintenance	31,460	28,600	2,860
Property/Liability Ins. Transportation	29,216	26,500	2716
Misc. Other Transportation	15,000	15,000	0
BCS/ECS Support	168,767	169,566	(799)
Property/Liability Insurance	91,858	94,000	(2,142)
Copier Maintenance Contract	29,000	29,000	0
Misc. Safety/Legal	35,000	35,000	0
Other Payroll Taxes	87,005	87,005	0
Promotions & Marketing	60,000	54,000	6,000
Dues & Assessments	60,006	55,880	4,126
Professional Services	14,000	14,000	0
<b>Total Projected Expenses</b>	<b>9,166,224</b>	<b>8,753,038</b>	<b>413,186</b>
Surplus/Deficit	515	32,439	(31,927)

Questions and Discussion

Society Vote on Board Proposed LCS  
Projected 2020-2021 Budget

Results of the vote

# Closing Prayer

Dan Gibson, Board Vice President