



Lynden Christian School

ROOTED IN CHRIST.
GROWING IN CHRIST.
SERVING IN LOVE.

*"Love each other...Offer
hospitality...Use whatever gift you
have received to serve others, as
faithful stewards of God's grace.
1 Peter 4:8-10*

MISSION STATEMENT

The mission of Lynden Christian School is to be an effective instrument of God. Together with Christian parents and the church, we educate children and young people so that they may grow and mature into perceptive and caring Christians. Finally, our goal is to produce citizens who will have a transforming influence in the world.

This agenda belongs to:

NAME _____

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STUDENT NO. _____

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INTRODUCTION

Dear Parents and Students,

Welcome to a new year at Lynden Christian School. We are looking forward to working with each student and parent in the weeks and months ahead. We are especially looking forward to sharing God's Word with our students and helping them develop their gifts to the fullest possible extent.

It is our desire that this handbook help you understand more about our school and the policies and procedures which help it to operate safely and efficiently. We encourage you to become familiar with the contents of this handbook and to contact us at any time if you have any questions.

Sincerely,

Mr. Don Van Maanen
Elementary School Principal

Mr. Aaron Bishop
Middle School Principal

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LYNDEN CHRISTIAN SCHOOL

HISTORY

Lynden Christian School has served the community since 1910.

- 1910: Founding of the elementary school.
- 1942: The first high school classes were held in a building located on Grover Street.
- 1945: A new building was erected for a high school on First Street. By this time in its history, the school had grown to 600 students and 22 teachers. This building later served as the middle school until 1994.
- 1959: A new building for the elementary school was erected on Drayton Street.
- 1965: The present high school facilities were built. A shop building, football stadium, and track were added in later years.
- 1994: A new middle school building was constructed which presently enrolls about 300 students.
- 2003-04: The Worship and Fine Arts Center as well as classrooms were added to the high school. Extensive renovations were also made to other portions of the building.
- 2006: Merger with Evergreen Christian School in Bellingham.
- 2010: Celebrated God's Faithfulness – 100 Years!
- 2015: High school gym and locker room upgraded. Classrooms were added to the elementary school.

Over 1,000 students attend from preschool through high school in three buildings on a 40-acre site. Students come from the general geographical area of Bellingham to Abbotsford, and Blaine to Deming. Lynden Christian School represents families from more than 70 local congregations.

PHILOSOPHY

Lynden Christian School believes the school is an extension of the Christian home, designed to reinforce the faith and values of parents. We believe that policies and procedures governing the school should be consistent with the standards of the Bible, which is God's inspired Word. We believe that this is God's world, that each child is unique in God's sight, created in His image to live a life of faith and service. We believe that faith in Christ must be applied to all areas of life, that God's Word has the answers to individual and world problems. As an educational institution, our goal is to present Christ in all subject matter and in so doing have each child develop a world and life view with Christ as the focal point. The Society for Christian Instruction of Lynden, Washington, therefore, is concerned that the students and their families desire an education from a Christian perspective. (A copy of our complete philosophical statements can be obtained from one of the school offices.)

Lynden Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race, color, sex, handicap, national and ethnic origin in administration of its educational, admissions, scholarships, athletic and other school administered policies and programs.

SOCIETY STRUCTURE

The parents elect twelve members of the society to be on the school board. The school board is a committee to oversee and give leadership in determining that every phase of the school is efficient and orderly, meeting the educational needs, and seeing that the education is consistent with the Word of God. The board makes decisions regarding finances, hiring of personnel, providing and maintaining facilities, and determining the educational and operational policies and regulations. To implement these policies, the board appoints administrators. The head administrator is the superintendent. High school, middle school and elementary school principals are responsible for their respective buildings and staff, and are directly accountable to the superintendent.

FRIENDS OF LYNDEN CHRISTIAN SCHOOL (FOLC)

This group was founded in 1932 under the name "Lynden Christian School Mothers' Club. It is now part of "Friends of Lynden Christian School" (FOLC) with an aim and purpose to work for the best interest of the school, providing materials and services which will benefit the school's educational programs. It also promotes greater cooperation between parents, teachers, and all members of the school society.

Some of the fundraising activities supervised by this organization are:

- Second Chance Thrift Store
- Recycling Center
- Bi-annual Jog-a-thon
- Annual Pancake Breakfast
- Tuition Reduction Incentive Program (T.R.I.P.)

MOMS IN PRAYER

This group of dedicated parents meets regularly to pray for the school, the children, and special needs. Contact the school office for the time and dates of the prayer meetings or to inform the group of special prayer needs.

GENERAL SCHOOL INFORMATION

ANNOUNCEMENTS

Occasionally announcements are made over the classroom intercoms. Students must listen quietly and courteously to the information given.

ATTENDANCE

When school is in session, LCS students are expected to be in school. Students should be in school on a regular basis, keeping absences to a minimum. Illness, injury, doctor or dentist appointments, and family emergencies are legitimate excused absences. All other activities should be scheduled outside of school hours or during normal holiday and vacation times.

If a parent plans to have the student miss school for a short period of time (orthodontist appointment, etc.), a note, email or call should be made to the child's teacher and school office in advance. Parents are asked to notify the school

office before 9:00a.m. if their child is to be absent for any part of the school day. If no telephone call or message is received, the school will attempt to call the parents at home, at work, or on their cell phone.

Students' classrooms are open after 8:15 a.m. Arrivals prior to this time need to be arranged with the office. Students on campus after 3:25 p.m. will wait for their ride in the school office.

Extended Absence Policy

The "Compulsory School Attendance Law of the State of Washington" demands a great deal of accountability from schools and parents. The purpose of the law is for the health, safety, and welfare of our children. Extended absences often have an adverse effect on student learning. Student absences not only interrupt their own learning, but frequently the learning of others. Direct instruction, lectures, demonstrations, labs, and group activities and projects can seldom be duplicated after a student's absence. Students should regularly be in school to receive the maximum benefit of the education being offered, to encourage personal responsibility, and to contribute consistently to the community life of the school.

Excused Absences:

- Illness
- Medical, dental or other appointments that cannot be scheduled before or after school
- Recognized religious observance
- Family emergency or event such as a funeral or birth
- Participation in school-approved activities (e.g. school competitions, field trips, etc.)
- Absence resulting from disciplinary action or short-term suspension
- A prearranged absence or tardy (e.g. vacations, college visits, etc.) should not adversely affect the student's educational progress. (Students who will be gone for prearranged extended periods of time in non-emergency situations must who will be gone for prearranged extended periods of time in non-emergency situations must have a "Parent Request for Excused Absence" form filled out and returned to the school office preferably *two weeks in advance of the extended absence.*)

Prearranged and Approved Extended Absences:

- Due to the nature of and flexibility in lesson planning to best meet the needs of the entire class, the classroom teacher is under no obligation to provide homework prior to an approved extended absence.
- Students who have been gone on an approved extended absence must complete any missed work within the same number of days as their absence (e.g. student is gone 4 days, any missed work must be completed within 4 days), but not to exceed a maximum of 5 days in returning all missed work.
- Grades may be lowered based on performance due to missed direct instruction, lectures, demonstrations, labs, group activities and projects, etc.

Illness

A child feeling or appearing ill in the morning should not be sent to school. A sick child will remain in the health room until a parent or designee has been contacted and arrives to take the child home. A child must be free of fever for a 24 hour period prior to returning to school. Also, a child must be stomach-flu symptom free for a 24 hour period prior to returning to school.

BICYCLES

Bicycles ridden to school are to be parked in the bike racks at either building. Students are not permitted to ride bikes during the school day. Students using a bike to go home after school are to walk their bikes until they are clear and safe from busses and cars leaving campus.

CHAPELS

Chapels are held on a regular basis at each building. Students in grades K-4 normally meet once a week at 8:45 a.m. in the elementary gym. Students in grades 5-8 meet about every other week based upon the scheduling of outside speakers, groups, and special events. Students in grades 5-8 also periodically attend chapels at the high school.

CLASSROOM VISITATION

Occasionally a student wishes to take along a friend or relative to classes. These visits must be cleared through the school office so proper notification can be made with the teacher(s). Parents are always welcomed and encouraged to

visit the classrooms. However, please let the teacher know in advance so that they can arrange a good time for you to visit. All visitors to the school must report to the office prior to visiting any part of the building or playground.

CLEAN CAMPUS

Students are asked to help keep their school looking neat and clean. Please keep classrooms, hallways, restrooms and playground areas neat and litter free. Please dispose of lunch bags, wrappers, and other items in the proper containers. Please also put recyclable items in the proper containers.

CLOSED CAMPUS

Closed campus means that once a student is at school, he/she does not leave the campus without permission until the end of the day when their normal means of transportation is provided. This is for the safety of our students.

COUNSELOR

A school counselor is available for all students. Students are encouraged to make appointments to visit the counselor on any issues or problems which may arise in or out of school. Parents should feel free to contact the counselor to discuss matters pertaining to their child.

CONVOCATION

Lynden Christian School begins the year with the Lord by having convocation at 9:00 a.m. on the first morning of the school year in the gym or in the high school football stands. All parents and friends are welcome and encouraged to attend this devotional time.

EMERGENCY DRILLS

Fire, "Duck, Cover and Hold", Lock Down and emergency evacuation drills are held to help students learn appropriate responses in the event a real emergency should occur. Students must conduct themselves as though a real emergency was in process. Students are expected to give strict obedience to instructions, assemble and exit quietly and orderly in a single-file line, and then line up outside in the same manner so their teacher can check for attendance. Teachers will explain procedures

and the route to be used in exiting the building prior to the first drill. An evacuation map is posted in each room.

HOMEWORK

Homework assignments contribute to the educational growth of all students. A half-hour of homework at the primary grades, and an hour of homework at the intermediate grades is a suggested amount. Daily reading, review of basic skills, organizing curricular materials in addition to regular assignments and projects are considered appropriate homework.

Student Planners

All students in grades 4-8 will be given a Student Planner in which homework assignments, projects, quizzes and test dates will be recorded. This booklet will serve a two-fold purpose:

- 1 It will help students to be organized and plan the time required for the completion of homework on a daily and weekly basis.
- 2 It will inform parents on a daily basis as to the homework their son/daughter should be completing. Be sure to ask to see your child's Student Planner so that you will become familiar with how it works as an organizational and time management tool.

INSURANCE – STUDENT

Student Accident Insurance forms are made available during the first week of school. If you want your child(ren) enrolled in this program, complete the form and send it to the company or enroll online. If the insurance is necessary for sports eligibility, a copy or confirmation must be brought to the middle school office.

LOCKERS (Grades 5-8)

Each student is assigned a hallway locker. The lockers do not lock. Even though items in the lockers are safe, students should not leave items of significant value in lockers. The office will be happy to provide a place for valuable items for safekeeping. Gym lockers in the locker rooms can be locked (students providing the lock), and you are encouraged to do so since many different teams and people do come in and out of the locker rooms over the school year. Items missing from any locker should be reported to the office at once.

Students may not go into another student's locker without permission. Borrowing, taking, or tampering with materials in another student's locker without permission is cause for disciplinary action.

Any pictures or materials placed in a locker must be of an appropriate nature, and cannot be permanently fastened to the locker. Magnetic pads are suggested to hold materials. Students may not abuse the lockers by slamming, jamming, or kicking the door shut. A minimum \$10 fine will be assessed for damages caused by abuse. Lockers in the locker rooms may be used to store additional items.

LOST AND FOUND

Clothing and other items which may be left lying around should be labeled with student's name. Lunch bags and boxes should be identified with a name and grade level. Found articles are placed in a designated location near the office or in the hallway. Students and parents are encouraged to check there for lost or misplaced items. All unclaimed materials are eventually donated to the thrift store.

LUNCH

There is no daily hot lunch program. However, pizza is available on the first, third and fifth Fridays of the month. Order forms for pizza are sent home each semester. Typically, children bring sack lunches and can purchase milk by the semester. Students in grades K-8 participate in the USDA Special Milk Program which reduces the cost of milk to students. Orders for milk are taken during the first week of each semester with milk delivery beginning the second week of the school year. Lynden Christian School operates the USDA Special Milk Program and has opted not to offer free milk. LCS is an equal opportunity provider. The Special Milk Program is available to all students without regard to race, color, national origin, gender, age, or disability.

MEDICATIONS

First Aid Supplies

Simple first aid supplies like Band-Aids are available in the office.

Oral Medication

1. No oral medication (prescription or non-prescription) is provided by the school.
2. If it is necessary for a student to receive oral medication during school hours, the medication must be:
 - provided in a clearly labeled, unexpired original container;
 - accompanied by the completed LCS "Authorization for Administration of Oral Medications" form at school;
 - delivered and an adequate supply maintained by the parent;
 - administered and logged by an employee designated by the principal and trained by a licensed medical professional;
 - stored in a locked area not accessible to students.
3. Medication will be administered until:
 - The medication is gone;
 - The prescription expires;
 - The school year ends.

Injectable Medications

With the exception of insulin and epi-pens, injectable medications are not kept on campus. Any allergies or conditions requiring administration of injectable medications must be reported to the school during the re-enrollment or registration process or as soon as the condition becomes known so that individual arrangements can be made.

MEDICAL EMERGENCY

For any serious illness or injury judged to be an emergency by school personnel, 911 will be called. Known allergies or conditions which might result in a medical emergency must be reported to the school at enrollment. Parents/guardians will be contacted when a student is ill or when there is a mild injury needing some special attention.

MESSAGES FOR STUDENTS

Please leave a message for a student only if absolutely necessary. If you have an important telephone message for a student, please call

it into the office as early in the day as possible.

OFFICE HOURS

The school offices are open each school day from 8:00a.m. to 4:00p.m.

OUTDOOR EDUCATION

Students in sixth grade attend a three day outdoor education outing usually scheduled in May. LC high school students are selected as counselors. The sixth graders are involved in numerous classes and activities which are associated with outdoor education. Since a great deal of personal responsibility is required at this camp, positive behavior throughout the school year is a prerequisite for attendance. Students raise money for this activity by selling Pancake Day tickets during the spring of their 5th grade year.

PARENT NIGHT

Parent Night is held in September to acquaint parents with the staff, curricular goals and objectives, and policies and procedures for each grade level. Parents are strongly encouraged to attend this important meeting.

PARENT-TEACHER CONFERENCES

Conferences are held jointly with the high school in early November. Parents schedule appointments with their student's teachers using an online scheduling program. Conferences for students in grades K-6 are held in the individual classrooms. Teachers of grades 7-12 will hold conferences in the middle school gym. Parents are urged to contact their child's teacher at any time if they wish a conference during the school year.

PHOTOGRAPHS

Student photographs are taken early in each school year. Information is sent home listing optional packages for purchase. Photos are also taken for the purpose of school records. Class pictures are taken in the spring. The purchase of these photos is also optional.

Parents may have photos of younger siblings and homeschool students' taken on a re-take day later in the fall. A notice will included in the

Lyncs Lines indicating the date and time.

PUBLICATIONS

Lyncs Lines is produced each Thursday for the parents of children in grades P-12. It is distributed via email families of our students.

The Home Bulletin is produced bi-monthly, providing information about the entire school system.

A *Family Directory* is published annually, listing the names of all students, parents, staff, committee and board members, and providing addresses and telephone numbers of those involved in the school.

Letters are often sent home by classroom or homeroom teachers. These letters normally describe curricular and other classroom activities, general news, and field trips requiring transportation or parent permission.

This *Elementary and Middle School Handbook* is available on our website. The Handbook provides general information about the school, as well as requirements, policies and procedures.

Permission Slips are sent home in advance of a field trip or special event. Permission slips are to be completed and returned to the teacher or school office before a student will be allowed to participate in the activity.

PHYSICAL REQUIREMENTS

The Washington Board of Health requires minimum immunizations for all students to be in compliance with the school immunization law RCW 28A.31.118.

Students attending kindergarten through twelfth grade must present proof of "age appropriate" immunizations on the child's first day of attendance.

If there are medical, religious, or philosophical reasons why your child(ren) should not be immunized, you must sign a waiver and present it to the school.

Required Physical Exams

Students entering kindergarten and new students in grade 1 who have not attended school before are required to have a physical examination.

Forms are available in the school offices.

Screenings

Vision and hearing screenings will be given in grades 1-8.

REPORT CARDS

Report cards will be given to K-4 students on the Friday following the end of each nine week period. Please carefully review the information on the card, sign, and return it to information on the card, sign and return the envelope to your child's classroom teacher as soon as possible. Parents of students in grades 5-8 will receive report cards via email, with the exception of the final report card which is mailed.

SCHOOL CLOSING

If school needs to be closed due to inclement weather, please check the school website at www.lyncs.org. An announcement will also be made on the local radio stations (KGMI - am - 790; KPUG - am - 1170; and KWPZ - fm -106.5) and some TV stations as early in the morning as possible.

SCHOOL HEALTH SERVICES

A school nurse is available on a part-time basis to provide a variety of services for our students. The school nurse is in charge of annual visual and auditory screenings, and other health services.

SCHOOL SUPPLIES

Textbooks are generally furnished for students. There may be some purchases required for materials that will remain with the student (i.e. novels, journals). Students are responsible for their own supplies such as pencils, paper and notebooks. These items are indicated in the letters sent home each summer. The school office has some items for sale (i.e. notebooks, pencils, erasers).

A student will be charged for careless or deliberate damage or loss of textbooks on a replacement value basis.

SOCIAL ACTIVITIES

We ask that party invitations be handed out at school only if everyone in a homeroom (or all the boys or all the girls) is invited. This prevents potential hurt feelings when some are included and others left out of social activities.

SKATEBOARDS, ROLLER BLADES, SCOOTERS

Skateboards, roller blades and scooters are not to be used on school property. If taken to school, they must be stored in the office for safekeeping.

TELEPHONE AND CELLPHONE USAGE

A student must receive permission from the classroom teacher before being allowed to go to the office to make a telephone call. There are some valid reasons for use of the telephone by students; however, there are also calls that are unnecessary (i.e., social arrangements without prior parent approval) which we seek to discourage.

Students may bring cell phones to school with parental approval. The phones are to be used only after school hours or with special permission and should not ever become a distraction at school (i.e.: taking pictures, social talking on the phone rather than spending time with classmates are discouraged activities.) Students in grades 5-8 must leave their phones with their homeroom teacher during the school day. Unauthorized use of cell phones may result in reminders/warnings/or confiscation of the phone. (See General Rules and Regulations)

IPODS, MP3S, AND SIMILAR ELECTRONIC DEVICES

Electronic devices are not permitted at school. We recognize that using such devices on the bus to and from school is for enjoyment. However, we require that these devices are not used during school hours or while on school field trips and evening school functions. Exceptions may be made based on in-class student projects and specific guidelines set by classroom teachers.

WEAPONS

Weapons of any kind (guns, bullets, knives, mace, etc.) or replicas of weapons are not allowed on

campus. They will be taken away, and discipline that could lead to expulsion, as well as legal action, will follow.

CURRICULAR INFORMATION

ACHIEVEMENT TESTS

The Iowa Tests of Basic Skills are given annually to students in grades 3-8.

Results are shared with parents. If more information is desired, please contact your child's teacher or the principal.

ART

Students in grades K-4 receive art instruction from their classroom teacher. Students in grades 5-8 receive the equivalent of six weeks of art classes each year.

LIBRARY

The elementary and middle schools have separate libraries. Books may be checked out for a two week period. The number of books allowed to be checked out increases with grade level: K - one book; grades 1-2 two books; grades 3-4 three books; and grades 5-8 may check out 4 books.

Students are responsible for the care and safe return of all library books. Overdue, lost, or damaged books will be assessed with reminders, fines, or replacement costs as needed. The replacement costs of lost or severely damaged books, or the cost of repair for damaged books is at the discretion of the librarian.

MUSIC

LCS has a general music curriculum in grades 1-6. Students in the upper grade levels also have opportunity to join the following music classes:

Band

Students in grades 5-6 may join a band which meets three times each week. Students in grades 7-8 meet daily. The band performs at various school programs.

Choir

Students in grades 7-8 may choose to join choir. These classes meet every other day all year. The choir performs in various school programs during the year.

Orchestra

This program is open to any interested student in grades 5-8. Orchestra normally meets three times a week for students in grades 5-6 and daily for students in grades 7-8. The orchestras are involved in a number of school programs as well as performing occasionally for community events.

PHYSICAL EDUCATION

Students in grades K-6 have two structured classes per week learning skills, coordination, and fundamentals. Fourth grade students have a series of swimming lessons in place of their scheduled PE activity for approximately 16 sessions each spring. All children are expected to participate in PE activities unless there is a medical reason verified by a physician's note. Please make note of PE days as students are expected to dress appropriately so that they can participate fully in all activities.

Grade 7 and 8 students have a minimum of nine weeks of PE each year. (Additional PE can be taken as an elective.) Students are asked to have shirts and shorts for their classes. After their classes, they are to change back into their normal school clothing.

STUDENT ACADEMIC SERVICES

Children experiencing learning problems can be referred either by a parent or teacher to one of several programs available to assist the student. The following is a list of those services:

Reading Resource

Available to students in grades 1-4 who may be having difficulty with basic reading skills.

Math Resource

Available to students in grades 1-8 who may be having difficulty with basic math skills.

Learning Resource

Available to students who are experiencing general learning problems that are difficult to address in the regular classroom.

Discovery Program

Available for students in grades 1-12 who have been diagnosed with specific learning disabilities. This intensive program is available at additional cost.

Para Educators

Many students have access to Para Educators and parent volunteers who provide review and re-teaching of key concepts.

TECHNOLOGY

Students at all grade levels have access to computers either in their classroom, library, or in one of the computer labs. Formal key-boarding instruction begins in third grade and continues through eighth grade. Students are also taught word processing and research skills beginning at third grade. Any student who has access to the Internet (grades 4-8) must have a signed "Parental Consent Form for Student Internet Access" in the office at the beginning of each school year. Appropriate uses of technology are outlined in this form. All internet access by school computers is filtered by software that monitors and blocks inappropriate web sites. Any attempts at inappropriate use are detected by time and specific computer location. School computers may not be used to send or receive email unless it is part of a classroom assignment.

DRESS CODE

PHILOSOPHY

Realizing that our manner of dress communicates something about our values, affects our Christian witness and influences attitudes toward school work, we expect the clothing worn to school and school functions to be neat, modest, and appropriate. Although specific guidelines are given below, school staff members have the right to make the final judgment regarding appropriateness of dress.

1. *Clothing should be modest, and modesty is an attitude of the heart.* People often seek attention for themselves on the basis of sexual appeal, wealth, stylishness or outlandish dress. None of us is immune to these temptations, but as Christians we want clothing to contribute to a whole way

- of life which serves God and helps others.
2. *Clothing should be functional.* It should be well suited to the activity of the wearer. Part of man's service to God and his dominion over the creation is found in his devising clothes suitable to different activities.
 3. *Clothing should have an aesthetic quality that is pleasing to the sense of beauty.* The human body is a gift from God. It should be dressed with respect for God who made it and redeemed it. An effort to make it attractive as part of a whole person as a service to God.
 4. *Clothing should demonstrate a sense of stewardship.* All we have is a gift from God; we simply use it for Him while we are here. We must give account to Him of our use of it. We need to make careful use of the raw materials in the environment. We should also consider the amount of time and money we invest in our clothing.

All these principles must be held in balance. It is proper for clothes to be aesthetically attractive provided they are also modest, functional, and show good stewardship. Each principle complements the others in providing guidance for dressing as God's image bearers for His glory.

The following dress code requirements should be noted and followed:

1. The following-details specifics on what is and what is not permitted:
 - **Leggings, yoga pants, denim leggings and other tight apparel** must be worn with hip length top meaning a regular length t-shirt – 3 inches or more below the waist (not a crop top or shirt/sweatshirt that rests at the waist)
 - **Skirts and dresses** should be at or just above the knee, even when worn over leggings or with tights
 - **Shorts** should be at or just above knee length (Bermuda shorts), even when worn over leggings
 - **Camisoles and tank tops** are allowed under shirts and sweaters
 - **Strapless and halter tops** are not allowed
 - **Bra straps must be covered at all times**
 - **Cold-shoulder topes are allowed as long as bra-straps are covered**
 - **Low necked tops** must be modest

- **Shirts and tops** should reach 3 or more inches below the waistband
 - **Jeans** – holes in the knees are allowed however, if there are holes above the knee sport leggings/tights must be worn underneath
 - **Pants need to be secure at the waist area** – when reaching, bending or sitting, the lower back area should not be visible, neither should underwear
 - **Sleeveless shirts** must have a collar
 - **T-shirts with slogans or sayings** must be appropriate to a Christian school setting. To avoid the issue of which musical groups or artists are appropriate, NO t-shirts from any musical groups or artists are allowed.
2. Students should wear shoes or sandals at all times.
 3. Caps, hats, or sweatshirt hoods are not to be worn on campus during school hours.
 4. Personal hygiene is important. Hair should be neat and clean. Unnatural colors are inappropriate.
 5. Teenage and adult make-up such as mascara, eye shadow, blush and lipstick is not allowed until seventh grade.
 6. Students involved with after school practices and activities are expected to dress adhering to the spirit and design of this code as well.

Failure to comply with the guidelines will result in disciplinary action such as immediate change of clothing and contact with parents. The school will provide substitute clothing if needed.

SOCIAL SKILLS/MANNERS

Appropriate manners are expressions of our love and respect for others. We are called to be Christ-like in our standards of "behavior in speech, in life, in love, in faith, and in purity" (I Tim. 4:12). We show others that they truly matter when we treat them in a "mannerly" way and with a servant's heart. Below is a partial list of manners that many believe should be learned and used by the age of nine, if not sooner.

1. When asking for something, say "Please".
2. When receiving something, say "Thank you."
3. Do not interrupt people who are speaking

with each other unless there is an emergency. They will notice you.

4. The phrase "Excuse me" is a useful way of entering into a conversation or getting someone's attention.
5. If you have a doubt about doing something, ask permission. It can save many hours of grief.
6. Do not make comments about other people's physical characteristics unless, of course, it's a compliment, which is always welcome.
7. Do not make fun of anyone for any reason. Teasing shows others you are weak. Ganging up on other people is cruel.
8. When people ask you how you are, tell them and ask them how they are.
9. Be appreciative and say, "Thank you" for any gift or service you receive.
10. Never use foul or uncouth language.
11. Don't call anyone names.
12. Even if you think a program or assembly is boring, sit through it quietly. The performers are doing their best and deserve your attention and respect.
13. If you run into somebody say, "Excuse me" before going on.
14. Before going through a door, look to see if you can hold it open for someone else.
15. If you come across a parent, or another person working on something, ask if you can help. If they say "Yes", do it – you will provide a service and may learn something.
16. When an adult asks you to do a favor, do it pleasantly.
17. When someone helps you, say "Thank you." That person will want to help you again.

DISCIPLINE

PHILOSOPHY

School rules and regulations are meant to provide a safe and orderly learning environment for students. Discipline is essential for good Christian education. Every child has the right to learn, and no child has the right to deprive another of this right to learn.

Although the vast majority of LCS students are well-mannered and present few problems, those who disrupt the learning situation must be corrected. Discipline is always done out of love and concern for the child as an image bearer of God. Discipline should be regarded as a training

to develop self-control and character. It is a process by which one learns to live consistently according to the demands of Christ.

As parents, you are encouraged to support our efforts to have each student behave responsibly. If parental questions arise relative to specific disciplinary action in which their children were involved, the following should be done:

1. Parents are encouraged to speak directly with the teacher involved to gain a clear explanation of the situation.
2. If further parental clarification is necessary, the principal should be contacted (Matthew 18).

The following guidelines help students understand the basis for class and school rules:

1. "A new command I (Jesus) give you: love one another. As I have loved you, so you must love one another. All men will know that you are my disciples if you love one another." (John 13:34-35);
2. Have respect for yourself;
3. Have respect for others;
4. Have respect for school and personal property.

Students are praised and receive positive reinforcement for appropriate behavior. By emphasizing student accomplishments and encouraging positive interaction with others, we hope to set an example that students will want to follow.

GENERAL RULES AND REGULATIONS

1. Students should not arrive before 8:15 a.m.
2. Running or throwing objects within a building is not permitted.
3. Students are expected to show Christian love and behavior. No fighting, inappropriate language, or classroom disruptions are permitted.
4. Parents will be promptly informed when inappropriate language is used.
5. Gum chewing is not permitted on campus during school hours or activities.
6. Supply rooms, staff work rooms, and offices are off-limits to students unless the student has received special permission from a teacher.
7. Restitution is to be made for any school

- property lost or damaged by a student.
8. Dismissal from class shall be in an orderly fashion.
 9. Students may not use hardballs (baseballs) on the playground.
 10. Electronic devices such as radios, tape or CD players, game boys, video games, laser pointers and iPods are not allowed in the classrooms, hallways, or playground during normal school hours. These items are a distraction to the educational process and can become a high theft, or jealousy-inspiring tool. Use during field trips or athletic events is left to the discretion of the teacher or coach. These devices as well as misused telephones may be confiscated by the school and are usually returned only to the parents. Exceptions may be made based on in-class student projects and specific guidelines set by classroom teachers.

Lynden Christian does not permit student usage or possession of drugs, tobacco, or alcohol. The elementary and middle schools are under the same board approved policies as the high school. Complete copies of these policies are available upon request.

DISCIPLINE POLICIES

The primary goal of elementary discipline is to teach students to honor God with their behavior. We hope to help parents "train up the child" in habits of self-discipline so that outside discipline is not needed. In reality, discipline procedures are often a part of the "training up a child" process.

Most classroom and playground behaviors and their consequences will be monitored by the homeroom teacher. More serious or chronic misbehaviors will potentially warrant additional and individual attention from other teachers, parents, and the principal. Common responses to misbehavior might include the following: missing a recess, extra work, noon detention, behavior contracts, in-school suspension, or other individually determined responses.

DETENTION POLICIES (5 – 8)

An after school detention may be given or any of the following infractions:

1. Fighting;

2. Using vulgar or profane language;
3. Leaving school grounds without permission;
4. Engaging in verbal abuse or harassment of a teacher or student;
5. Willful violation or breaking of school, bus or classroom rules, including the dress code;
6. Four unexcused tardies to class in a six week period of time;
7. Skipping a class (an unexcused absence);
8. Disrespect;
9. Chewing gum (to protect our facilities gum has proven to be harmful to carpet, tile, furniture, etc.);
10. Any other offense that, in the eyes of the teachers and principal, are considered inappropriate and improper behavior.

Students in grades 5-6 will receive an after school detention once he/she accumulates 90 minutes of noon hour detention time during any nine week period. Detention will take place from 3:20 until 4:00 p.m. on Wednesday afternoons. Those given a detention will be responsible for:

1. Returning the parent-signed slip to the office the next day;
2. Arranging for transportation home;
3. Reporting to the office on the day of the detention.

Failure to appear for a detention will result in an additional detention.

- If a third detention is received during the school year, the student must meet with the principal and teacher to work out a plan of action. The homeroom teacher will inform the home of the action taken.
- A fourth detention may require a conference between student, parent, homeroom teacher and principal. A student having received four detentions will have one forgiven if there has been no detention received over a four week period of time. This will happen only once a year.
- A fifth detention may result in the student being denied participation in extra-curricular activities for the balance of the school year. This includes athletic events, field trips, and parties.
- A sixth detention may result in two days of in-school suspension.
- Should a seventh detention be received, the student may be suspended from

school for a week.

- Additional detentions may result in the expulsion from school after a meeting with members of the Education Committee.

Please note that the goal of the school is to change, correct, or modify inappropriate student behavior. Students are responsible for their actions, and specific consequences will be the result of certain behaviors. The above disciplinary procedures are at the discretion of the principal based upon a variety of factors – attitude, severity of the misbehavior, circumstances, etc.

More serious violations may require additional disciplinary measures as outlined in school policies. This refers to such areas as use of tobacco, drugs and alcohol, misuse of fire alarms, etc.

MIDDLE SCHOOL

GUIDELINES FOR A POSITIVE MIDDLE SCHOOL EXPERIENCE

1. Every student should be conscious of the fact that he/she, as well as our school bears the name “Christian,” and all of our words and actions should be worthy of that name. Every student should remember too, that while he/she is at school, he/she is being judged, not so much as an individual, but as a student in Lynden Christian School.
2. Students are expected to be in class on time, and seated before the tardy bell rings.
3. Students should come to class prepared. They should bring necessary books and equipment. A loose-leaf, three-ring binder in good condition should be taken to each class. The following items should be included with it:
 - Pens, pencils, erasers, highlighters, paper;
 - Separate dividers for each subject;
 - The provided daily planner to write down assignments and due dates;
 - Textbook – if needed for that particular class;
 - Calculator – as advised by teacher (i.e. math).
4. Students are expected to be quiet while the teacher or fellow student is talking. They

should listen to instructions and ask questions if the instructions are not clear.

5. When work is completed in class, the student should have something constructive to do (read a book, work on other assignments).
6. It is the student's responsibility to get all work in on time (including planned absences for vacations, athletic events, etc.).
7. Chapel is a group worship experience, and certain rules of worship must be observed. When entering the area where the chapel will be held, students should be quiet and prepare for worship. Noise that does not add to the worship is unacceptable.

TARDY POLICY

The goal of the tardy policy is to teach promptness, preparation, and good work habits. The policy also attempts to help students avoid bad habits that may cause more serious problems in high school or later in life.

A student is considered tardy if he/she is not in his/her seat at the time the tardy bell rings. Teachers will inform a student when he/she is being given a tardy. If there is a legitimate reason for being late to class, a slip should be brought along from the previous teacher or from the attendance clerk. When a student receives a third tardy in a nine-week period, he/she will receive a notice. When a fourth tardy is received in a nine-week grading period, a detention will be served. A detention will be served for any subsequent tardies acquired within a nine week period.

MIDDLE SCHOOL ELECTIVES (7 – 8)

If a student wishes to make a change in an elective course, a request must be filled out, signed by a parent, and returned within the first week of a new semester.

ATHLETIC ELIGIBILITY (7 – 8)

A student must have a minimum grade point average of 2.0 (C) in order to participate in athletics. Also, if a student receives an F in any quarterly grading period as a final grade, he/she may not participate in athletics for a two week period, and then must achieve a passing grade in that subject. In addition to academic requirements, students must exhibit positive

effort, attitude, and behavior in school. Students declared ineligible are not allowed to turn out for practice or participate in any athletic contest for a minimum of two weeks. Minimum grade standards must be reached, or classroom performance must be markedly improved before the student is permitted to turn out for practice or athletic contests. The five basic courses and the elective classes will be used to determine eligibility. Students are also required to sign an "Extracurricular Code" which lists certain expectations of the scholar-athletes.

Fall Sports

- Girls Fast-pitch Softball
- Boys Football
- Girls and Boys Cross Country
- Boys Soccer

Late Fall Sports

- Boys Basketball
- Girls Basketball

Winter Sports

- Girls Volleyball

Spring Sports

- Boys Baseball
- Girls Soccer
- Girls and Boys Track and Field