



# Lynden Christian Schools

“Linking head and heart, home and school, child and God”

## Shop Assistant

**Reports to:** Shop Teacher and CTE Director

**Position Purpose:** To carry out faithfully all the responsibilities of a Christian shop assistant as described below.

**Compensation:** Range between \$18 and \$23 per hour (DOE)

### Qualifications:

1. Christian, supports the mission of LC, connected to the school
2. Able to come along students and help them.
3. Previous experience in manufacturing or shop work, including metal and wood shop classes.
4. Aptitude for mechanics
5. Strong organizational and process skills.
6. Capacity to analyze a situation and prioritize tasks.
7. Strong communication skills.
8. Physically capable of standing for extended periods of time and lifting up to 70 pounds
9. High school diploma or GED equivalent; Teaching Certificate a plus
10. Valid driver's license

### Responsibilities:

1. Demonstrate love for God:
  - a. Express specific knowledge of the Bible and its application to vocational education.
  - b. Give Christian service to others both within and outside the school.
  - c. Model and exemplify Christian walk in speech and acts.
  - d. Submit to authority out of obedience to Christ.
  - e. Encourage the concept of discipleship, stewardship, and service for students.
2. Demonstrate love for students:
  - a. Treat each child as uniquely gifted by God for the purpose of serving others (I Peter 4:10).
  - b. Show through actions that each child is made to reflect God himself.
  - c. Discipline all students fairly and firmly out of love for them.
  - d. Encourage all students persistently.



# Lynden Christian Schools

“Linking head and heart, home and school, child and God”

- e. Guide all students in helping other students learn.
  - f. Evaluate students’ progress in learning with announced criteria fairly applied.
3. Demonstrate Christian professional competence and vision:
- a. Provide general assistance around the shop, including administrative and technical tasks.
  - b. Make sure students have the tools and materials necessary to complete their assigned tasks.
  - c. Ensure students have returned all tools at the end of the work hour.
  - d. Stock raw materials in appropriate quantities.
  - e. Clean and maintain equipment as needed and directed.
  - f. Assist instructing students on how to operate all shop equipment and tools.
  - g. Assist Shop Instructor with class kit preparation.
  - h. Explore and establish new, productive, and profitable ways to utilize the shop, students, and equipment.
5. Build Christian Community within and outside the school:
- a. Give help to fellow the shop teachers and support staff.