

Lynden Christian Schools

APPLICANT INSTRUCTIONS

Thank you for your interest in Lynden Christian Schools and the high school library position. The mission of Lynden Christian Schools is to be an effective instrument of God. Together with Christian parents and the church, we seek to educate children and young people so that they may grow and mature into perceptive and caring Christians. Finally, our goal is to produce citizens who have a transforming influence in the world.

We value your time and appreciate your efforts to provide us with all the information below. We would like you to know that it is the policy of Lynden Christian Schools not to discriminate on the basis of race, color, national origin, sex, age, or disability in employment, nor in its programs or activities as required by federal and state laws (to the extent applicable to the School). As a religious, educational institution, Lynden Christian Schools does reserve the right and responsibility to select individuals whose beliefs and lifestyle are consistent with our mission.

As part of the application process, please **complete the application form (and 2nd page of this document) located on the website in the employment tab and submit it with a cover letter and resume**. Please address the points below in your cover letter, limiting your letter/response to two pages:

- Tell us about yourself, your background, and why you are interested in serving as the librarian/learning resource specialist for Lynden Christian High School.
- Describe your relationship with Jesus Christ.
- Describe your specific talents, abilities, and gifts as it relates to being a high school librarian/learning resource specialist.
- What is the importance of a high school library/resource center today?
- Have you recently improved your professional skills and knowledge in teacher-librarianship? In what areas would you like to develop your professional skills and expertise in teacher-librarianship further?

Application documents must be submitted to the superintendent, Dr. Bootsma, by email to employment@lynchs.org. For questions, please contact Kevin Kaemingk, high school principal, (360) 318-9525, extension 1450 or kkaemingk@lynchs.org

First consideration will be given to applications received by Wednesday, April 10, 2019.

<p>High School Librarian/Learning Resource Center Specialist</p>

Please answer the following questions and submit with your application.

QUALIFICATIONS	Yes	No
Do you have a Bachelor’s Degree?		
Do you have career training as a librarian?		
Do you have one year of experience or more in librarian work? Number of years _____		
Are you willing to work part-time?		
Are you proficient with library software? Destiny _____ Libero _____ Atrium _____ Soutron _____ Insignia _____ Other _____		
Are you proficient with Microsoft Office 365? Word _____ Excel _____ PowerPoint _____ Access _____ Outlook _____		
I can do the following: <ul style="list-style-type: none"> • Model a commitment to the Lord Jesus Christ, to Christian Education, and the mission of Lynden Christian. • Encourage the concept of discipleship, stewardship, and service for students and staff. 		
As a condition of employment, do you agree to enroll all of your school-age children at Lynden Christian School?		
Do you meet all other “Qualifications” as listed in the job description and application materials? If not, please describe:		

I hereby certify that all statements made above are true and correct.

Signature Date