

Application for Administrator

Your interest in Lynden Christian Schools is appreciated. It is the policy of Lynden Christian Schools not to discriminate on the basis of race, color, national origin, sex, age, or disability in employment, in its programs or activities as required by federal and state laws (to the extent applicable to the School). As a religious educational institution, Lynden Christian Schools is permitted and reserves the right to prefer employees or prospective employees on the basis of religion.

A. PERSONAL INFORMATION:

1. Full Name (Miss/Mrs./Mr.): _____

Last First

Date of Application: _____ Date available: _____

Current Address: _____

Street City State Zip

Contact telephone: (____) _____ Other (Cell/Pager): (____) _____

Email Address: _____ Social Security #: _____

Church currently attending: _____ Member? Yes _____ No _____

Name of Pastor: _____

This position requires that the person selected be a committed Christian who is in agreement with the evangelical Christian principles which govern Lynden Christian Schools. Therefore, applicants are asked to respond to the questions and assurances in Section 2 of this application in order to complete that required portion of the application process.

B. EDUCATION:

	<i>Name & Location</i>	<i># Years</i>	<i>Certificate or Degree</i>	<i>Date Earned</i>
High School				
College				
Post Graduate				
Other Schooling				

Certificate(s) held: (Give particulars)

<i>State</i>	<i>Grade Level(s)</i>	<i>Subject/Responsibility</i>	<i>Expiration Date</i>

If you have a Washington Sate Administrator Certificate, what is the number? _____

Expiration Date: _____

If not, are you able to obtain administrative certification? _____

List any courses you have taken in Christian philosophy of education.

List specific training you have had in administering Christian day schools.

If you have not, would you be willing to take such courses?

C. TEACHING EXPERIENCE: (Begin with latest experience.)

<i>Name and location of school</i>	<i>Grade Level</i>	<i>Subjects taught</i>	<i>Years(s)</i>
_____ <i>Supervisor's Name/Address/phone number</i> _____ _____	_____		_____ <i>Reason for leaving:</i>
_____ <i>Supervisor's Name/Address/phone number</i> _____ _____	_____		_____ <i>Reason for leaving:</i>
_____ <i>Supervisor's Name/Address/phone number</i> _____ _____	_____		_____ <i>Reason for leaving:</i>

If needed, please continue "Teaching Experience" information on reverse side of this page.

D. ADMINISTRATIVE EXPERIENCE: *(Begin with latest experience)*

<i>Name and location of school</i>	<i>Grade levels</i>	<i>Size of Staff/Student Enrollment</i>	<i>Year (s)</i>
1.) _____ Position: Duties:		_____ Supervisor's Name: _____ Address: _____ Phone Number: _____	_____ Reason for Leaving:
2.) _____ Position: Duties:		_____ Supervisor's Name: _____ Address: _____ Phone Number: _____	_____ Reason for Leaving:
3.) _____ Position: Duties:		_____ Supervisor's Name: _____ Address: _____ Phone Number: _____	_____ Reason for Leaving:

E. REFERENCES:

PLEASE INDICATE WHICH REFERENCES MAY BE CONTACTED BEFORE THE FINAL SCREENING/INTERVIEW PROCESS.

	<i>Name</i>	<i>Address</i>	<i>Phone</i>
Supervisor: <i>How long has this person known you?</i> <hr/>			
Teacher: <i>How long has this person known you?</i> <hr/>			
Administrator: <i>How long has this person known you?</i> <hr/>			
Pastor: <i>How long has this person known you?</i> <hr/>			

F. Personal Opinions

As part of the application process, applicants are asked to write an essay describing themselves, their background, their interest in Christian school administration, etc. The points below should be addressed in such a letter.

- Why you are interested in administration in a Christian school rather than in a public school.
- How you would describe God’s leading in your life that draws you to Christian school administration.
- The primary responsibility/ministry of a Christian school administrator.
- How you would evaluate and encourage your staff.
- How you would build unity within your staff.
- How you think God has equipped you for this position.
- Why you desire to make a change from your present position.

Do you agree with Lynden Christian Schools’ nondiscrimination statement on page 1 of this application?

Yes _____ No _____ If no, please explain: _____

Please carefully read the attached “STATEMENT OF BASIS AND PRINCIPLES” and indicate that you support the Statement.

_____ *I fully support the “Statement of Basis and Principles” of Christian education as written without reservations.*

Signature: _____ **Date:** _____

I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Statement of Basis and Principles

The basis of Lynden Christian School is the Scriptures of the Old and New Testament, the infallible Word of God, as explicated in Reformed creedal standards. On this basis we affirm the following principles for Christian education:

THE BIBLE: That God by His Holy Word reveals Himself; renews man's understanding of God, of man himself, of his fellow man, and of the world; directs man in all his relationships and activities; and therefore guides His people also in the education of their children.

CREATION: That in their education children must come to learn that the world, and man's calling in it can rightly be understood only in their relation to the Triune God who by His creation, restoration, and governance directs all things to the coming of His kingdom and the glorification of His name.

SIN: That because of man's sin, which brought upon all mankind the curse of God, alienates him from his Creator, his neighbor, and the world; distorts his view of the true meaning and purpose of life; and misdirects human culture; man's sin also corrupts the education of children.

JESUS CHRIST: That: through our Savior Jesus Christ, there is renewal of our educational enterprise because He is the Redeemer of, and the Light and Way for, our human life in all its range and variety. Only through Him and the work of His Spirit are we guided in the truth and recommitted to our original calling.

SCHOOLS: That the purpose of Christian schools is to educate children for a life of obedience to their calling in this world as image-bearers of God; that this calling is to know God's Word and His creation, to consecrate the whole of human life to God, to love their fellow man, and to be stewards in their God-given cultural task.

PARENTS: That the primary responsibility for education rests upon parents to whom children are entrusted by God, and that Christian parents should accept this obligation in view of the covenantal relationship which God established with believers and their children. They should seek to discharge this obligation through school associations and school boards which engage the services of Christian teachers in Christian schools.

TEACHERS: That Christian teachers, both in obedience to God in cooperation with parents, have a unique pedagogical responsibility while educating the child in school.

PUPILS: That Christian schools must take into account the variety of abilities, needs, and responsibilities of young persons; that the endowments and calling of young persons as God's image-bearers and their defects and inadequacies as sinners require that such learning goals and such curricula will be selected as will best prepare them to live as obedient Christians; and that only with constant attention to such pedagogical concerns will education be truly Christian.

COMMUNITY: That because God’s covenant embraces not only parents and their children but also the whole Christian community to which they belong, and because Christian education contributes directly to the advancement of God’s kingdom, it is the obligation not only of the parents but also of this Christian community to establish and maintain Christian schools, to pray for, work for, and give generously in their support.

EDUCATIONAL FREEDOM: That Christian Schools, organized and administered in accordance with legitimate standards and provisions for day schools, should be fully recognized in society as free to function according to their principles.

APPLICANT’S CERTIFICATION AND AGREEMENT

I understand that the information I have provided in this application may be verified by Lynden Christian Schools (“LCS”). I authorize, LCS to contact any person or organization to obtain information concerning me, including, but not limited to, the employers, organizations, supervisors and references that I listed. I hereby release and agree to hold harmless from liability any person or organization (whether listed or not) who provides information or references about me to LCS or its employees or agents. I also hereby release and agree to hold harmless LCS and its past, present and future directors, officers, employees, volunteers, and agents with respect to the obtaining of such information about me. I waive any right I might have to inspect the references provided on my behalf.

I understand that LCS may require me to submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording my fingerprints as necessary for such an investigation. I understand and agree that any offer of employment that I may receive from LCS is conditioned upon the receipt of background information, including criminal background information. LCS may refuse employment or terminate conditional employment if LCS deems any background information unfavorable or to reflect adversely on LCS or on me as a Christian role model. I also understand that this is only an application for employment and that no employment offer is being made at this time.

I certify that all information in this Application for Employment is accurate to the best of my knowledge. I understand that (1) falsification of information in this application will result in its cancellation and, if I am employed, may be cause for immediate dismissal; (2) employment is subject to satisfactory reference and employment checks, including FBI and State Patrol background checks, a satisfactory Driver Abstract, and verification of employment; (3) employment is subject to compliance with the requirements of the Immigration Reform and Control Act of 1986.

CAUTION: THIS STATEMENT CONTAINS A RELEASE. PLEASE READ IT CAREFULLY.

Signature

Date